

## WHAT IT IS

A state-wide program funded by the Office of Mental Retardation and Developmental Disabilities (OMRDD) to assist individuals with developmental disabilities to achieve their unique goals, such as having a home, a job, a circle of friends, enjoyable leisure activities, coordinating health care and obtaining health and related services.

## HOW TO SIGN UP: ELIGIBILITY DETERMINATION

Contact OMRDD Regional Developmental Disability Service Office:

- 1) Submit request (transmittal form, plus documentation)
- 2) First step review
  - a) eligibility determined
  - b) request incomplete
  - c) 2<sup>nd</sup> step review
- 3) Second Step review (90 days: additional materials reviewed)
  - a) eligibility determined
  - b) denied: meet with DSO staff
  - c) denied: third step review
  - d) denied: Medicaid Fair Hearing
- 4) Third step review : Notice of Decision /Medicaid Fair Hearing
- 4) Medicaid Fair Hearing

## WHAT IS NEEDED

## WHO CAN HELP

<b>1) OMRDD Transmittal Form</b> <a href="http://www.omr.state.ny.us/wt/images/wt_transmittal_form.pdf">http://www.omr.state.ny.us/wt/images/wt_transmittal_form.pdf</a>	<b>Anyone</b>
<b>2) Documentation of Cognitive Functioning</b> <i>Kaufman Assessment Battery for Children</i> <i>Leiter International Performance Scale</i> <i>Stanford-Binet Scales</i> <i>Wechsler Series of Intelligence Scales</i>	<b>School</b> (Psychoeducational testing, IEP)
<b>3) Documentation of Adaptive Functioning</b> <i>Vineland Adaptive Behavior Scale, version II</i> <i>AAMR Adaptive Behavior Scale (School version only)</i> <i>Adaptive Behavior Assessment System</i> <i>Comprehensive Test of Adaptive Behavior</i> <i>Scales of Independent Behavior</i>	<b>School</b> (Psychoeducational testing, IEP)
<b>4) Documentation onset prior to age 22</b>	<b>Doctor</b> Medical Diagnosis Medical and/or social history